



International Panorama Council

**General Assembly
28th International Panorama Council Conference
Meeting Minutes**

Date: Friday September 27, 2019

Time: 16:10 – 17:40pm

Place: Atlanta History Center, Atlanta, Georgia

Attendees: Sara Velas, Blagovesta Momchedjikova, Molly Briggs, Suzanne Wray, Nicholas Low, Melissa Wolfe, David Kutz, Gabriele Koller, Leen Engelen, Serdar Murat Gürsel, Bekir Sitki Severoğlu, Jean-Claude Brunner, Irina Gribova, Laura Velas, Joe Velas, Peter Morelli, Ryszard Wójtowicz, Ulrich Weilhammer, Susan Olamai Koerfer, Juliane Voigt, Thorsten Logge, Patrick Ellis, Gordon Jones, Kimberly Brigance, Patrick Deicher, Seth Thompson, Thiago Leitão de Souza.

Opening of the General Assembly by President Seth Thompson.

Approval of the agenda, with no items to add:

1. Opening of the Assembly and approval of the Agenda
2. Approval of the minutes of the 2017 and 2018 General Assembly
3. Executive Board/President's Report
4. Annual financial statements including Auditors' Report
5. Fiscal discharge of the Executive Board
6. Elections—At-large Executive Board member
7. Advisory Board member
8. Election of the auditors
9. Approval of membership fees for 2020
10. Information on forthcoming conferences
11. Any other business
12. Updates from IPC Members
13. Adjournment

1. Opening of the Assembly and approval of the Agenda

Minutes of the 2019 General Assembly meeting are motioned to approve by President Seth Thompson. The General Assembly agrees and the minutes are approved by everyone.

2. Approval of the minutes of the 2017 and 2018 General Assembly

The General Assembly agrees and the minutes are approved by everyone.

3. Executive Board/President's Report

On behalf of the International Panorama Council's Executive Board and Secretary-General, I would like to share with you the accomplishments of the IPC from this past year.

Our primary focus every year is organizing IPC's annual conference, which is no small feat. This year was no exception. I would like to thank Sheffield Hale, Gordon Jones and the Atlanta History Center for hosting the 28th International Panorama Council Conference, which took place September 26-28, 2019. It was wonderful to see the Center's recently-restored 1886 *Battle of Atlanta* cyclorama and related exhibits on panoramas and visual entertainments. The Atlanta History Center's hospitality and attention to detail surpassed our expectations. On IPC's side, the tireless efforts of Thiago Leitão de Souza, Dom Hanson, Blagovesta Momchedjikova and Molly Briggs need to be acknowledged as their conscientious work helped make the conference a great success.

Another significant undertaking this year was the completion of our book, *More than Meets the Eye – The Magic of the Panorama*, which is an aggregate publication of selected conference papers from 2005-2015 edited by Gabriele Koller. This project was initiated and primarily funded by Patrick Deicher's generosity and is an exciting addition to our list of IPC publications. It was exciting to have the book launched at our conference in Atlanta!

In November 2018, Dom Hanson, IPC Treasurer, traveled to St. Petersburg, Russia on behalf of the International Panorama Council to sign a Memorandum of Understanding (MoU) with The Sector of Museums-Custodians of Panoramas and Dioramas (Russia). The purpose of this MoU is to foster a greater working relationship between the two organizations. Also of note, Dom and Sara Velas worked together to establish a committee committed to the conservation and technical concerns of panoramas, which we will work to populate this year.

In January 2019, we successfully published the *International Panorama Council Journal*, Volume 2, which features 17 selected essays from last year's conference in Istanbul Turkey. Readers of IPC's journal can download a digital copy for free or purchase an on-demand print copy through IPC's website. The IPC Executive Board also adopted the COPE (Committee of Publication Ethics) Ethical Guidelines for Peer Reviewers, which will help establish the Journal's reputation both within the panorama and academic community. I wish to thank Sylvia Alting van Geusau, Molly Briggs, Thiago Leitao de Souza and Blagovesta Momchedjikova for their contributions to making the Journal a success.

Under the leadership of IPC's Vice President, Guy Thewes, our European Cultural Route of Panoramas' initiative is progressing. In August 2018, an official letter was sent to the following panorama organizations inviting them to participate in our project: Altötting, Asisi Panoramas, BadFrankenhausen, Bursa, Den Haag (Mesdag), Einsiedeln, Innsbruck, Istanbul, Luzern, Opusztazer, Pleven, Salzburg, Thun, Waterloo and Wroclav. Several

panorama organizations have responded favorably. Our next step will be to submit an application to the Council of Europe. The main tasks consist of gathering information on all the participating panoramas and complete the application document. Once submitted, an evaluation process of the proposed network of panorama monuments begins, which takes about eight months. If the application is approved, the Cultural Route's program will strengthen the cooperation between panorama institutions and give new impetus to the promotion of panoramas as a tourist destination.

Since we are primarily a volunteer-run membership organization, we have been working to formalize the activities of the Executive Board in order to have greater continuity from year-to-year and build upon the expertise of our membership base. As a result, this past year, we continued to integrate committees into our structure to help delegate work and provide for a more inclusive environment for decision-making and goal setting. I would like to thank the following people for being a member on one or more of these committees: Sylvia Alting van Geusau, Molly Briggs, Jean-Claude Brunner, Ruby Carlson, Mimi Colligan, Patrick Deicher, Salih Dogan, Dominique Hanson, Gordon Jones, Gabriele Koller, Thiago Leitao de Souza, Blagovesta Momchedjikova, Guy Thewes, Sue Truman, Gabor Turda, Sara Velas and Suzanne Wray.

If you would like to participate on a committee, write for our newsletter or contribute your expertise to help with the success of the International Panorama Council, please contact the Secretary-General, Thiago Leitão de Souza (secretary@panoramacouncil.org) or myself (president@panoramacouncil.org).

IPC needs your help to expand our membership—both individuals and institutions—so that we may continue our efforts. We depend on these funds to offset our conference costs, provide the Secretary-General with a modest honorarium, and engage in new activities that will benefit the panorama community such as the “European Cultural Route of Panoramas.”

I wish to thank Secretary-General Thiago Leitão de Souza and the IPC Executive Board (Vice President Guy Thewes; Treasurer Dominique Hanson; and At-Large Members: Blagovesta Momchedjikova, Gabor Turda and Sara Velas) for all their hard work this past year.

I also want to thank our FY2017 and FY2018 auditors: Gordon Jones and Jean-Claude Brunner.

The 2019/2020 International Panorama Council Executive Board composition is the following:

President: Seth Thompson (2017-2020)

Vice President: Guy Thewes (2018-2021)

Treasurer: Dominique Hanson (2017-2020)

At-Large Members: Molly Catherine Briggs (2019-2022); Blagovesta Momchedjikova (2018-2021); Gabor Turda (2017-2020); Sara Velas (2017-2020).

Secretary-General: Thiago Leitão de Souza

Next year, the terms for the President and Treasurer will end and an election will take place for these seats. The President and Treasurer positions are crucial for the success of the International Panorama Council. If you would like to contribute to IPC within one of these capacities, I strongly encourage you to do so.

An important component of IPC's success is the continued development of an Advisory Board. The Advisory Board is appointed by the President in conjunction with the Executive Board, to gain added strategic guidance on matters related to panoramas & the international

cultural landscape. If you wish to share your expertise as an IPC Advisory Board member, please contact the Secretary-General Thiago Leitão de Souza (secretariat@panoramacouncil.org) or myself (president@panoramacouncil.org) and let us know how you would like to contribute to IPC.

Current members of the IPC Advisory Board are:

- *Sylvia Alting van Geusau (The Netherlands)
- *Ruby Carlson (USA)
- *Yit Chandaroat (Cambodia)
- *Patrick Deicher (Switzerland)
- *Salih Doğan (Turkey)
- *Gabriele Koller (Germany)
- *Ji Yunhui (China)

Lastly, for the next three years, we have hosts established for our conferences:

29th IPC Conference, Panorama 1326 Conquest Museum, Turkey, Oct. 14-16, 2020
30th IPC Conference, New Bedford Whaling Museum, United States, Sept. 15-17, 2021
31st IPC Conference, Lëtzebuerg City Museum, Luxembourg, Fall 2022 dates TBD

If you would like to host either the 2023 or 2024 conferences, please contact me so that we may begin a discussion regarding the benefits and responsibilities of hosting an IPC Conference.

If you have any questions or need additional information about the International Panorama Council, please do not hesitate to contact me at: president@panoramacouncil.org.

Thank you for your time and consideration.

President Seth Thompson is applauded by the General Assembly.

4. Annual financial statements including Auditors' Report

Treasurer Dominique Hanson explains the annual financial result for 2019. He mentions there is no loss for 2019; on the contrary, we will have a small benefit. The expenses are covered: General-Secretary honorarium and expenses, conference, book, gifts. We are under the budget for 2019. We can continue as a worldwide organization but we need to be careful.

The treasurer also mentions the need to simplify all payment and receipt operations in PayPal and in PostFinance, the IPC Swiss bank. If we can develop this step, we will not have more discounts in our accounts for example, our budget would increase.

Dominique Hanson also highlights the importance of Jean-Claude Brunner and Gordon Jones works and mentions that he becomes very grateful with their support. The Treasurer presents his report.

	Result 2018 EUR	Budget 2018 EUR	Result 2017 EUR	Result 2016 EUR
Membership	5.960,00	10.500,00	9.700,00	10.066,50
3000 Annual Membership fees	5.960,00	10.500,00	9.700,00	10.066,50
6600 Advertising to gain members	0,00	0,00	0,00	0,00
International Panorama Conference	-430,90	0,00	-1858,10	-1616,45
344 Income from International Panorama Conference	7.060,00	10.000,00	11.161,30	5.350,00
4021 Organisation of International Panorama Conference	-7.490,90	-10000,00	-13019,40	-6966,45
PR and Publications	-1443,08	-4700,00	-3358,80	-149,95
4010 Expenses for Newsletter	0,00	0,00	0,00	0,00
4015 Expenses for Publications	0,00	-5000,00	-3325,00	-114,50
341 Income from Publication sales	0,00	400,00	190,00	150,00
4016 Expenses for general media and PR work	-1.255,84	-100,00	0,00	0,00
4019 Expenses for Webpage	-187,24	0,00	-223,80	-185,45
Projects and Services	0,00	-1000,00	0,00	0,00
342 Income from Projects and Services	0,00	0,00	0,00	0,00
4020 Project Flyer 'Panoramas worldwide'	0,00	0,00	0,00	0,00
4022 Diverse projects according to annual strategic plan	0,00	-1000,00	0,00	0,00
Fundraising	22.000,00	5.050,00	100,00	0,00
350 Donations	22.000,00	5.000,00	100,00	0,00
352 Sponsoring	0,00	0,00	0,00	0,00
4300 Expenses for Fundraising activities	0,00	50,00	0,00	0,00
Other Income	0,00	0,00	0,00	0,00
3605 Diverse revenues	0,00	0,00	0,00	0,00
Salaries of Administration and other personal expenses	-7458,39	-9500,00	-10074,55	-9197,68
5600 Salaries	0,00	0,00	0,00	0,00
5610 Fees for third parties	-6044,73	-8000,00	-10074,55	-8043,27
5810 Travel and meal expenses	-1413,66	-1500,00	0,00	-1154,41
5815 Divers Personnel expenses	0,00	0,00	0,00	0,00
Administrative Expenses	-104,94	-500,00	-144,93	-48,35
6500 Office materials, printing, photocopies	0,00	-100,00	-27,89	0,00
6505 Literature	0,00	0,00	0,00	0,00
6510 phone, fax, Internet-connection	0,00	-50,00	0,00	-48,35
6515 postage	-104,94	-350,00	-117,04	0,00
6520 Other administrative expenses	0,00	0,00	0,00	0,00
6530 Fees for Consultants	0,00	0,00	0,00	0,00
Other Expenses of the Association	-69,93	-1800,00	-74,73	-1734,08
6700 Executive Board (costs for meetings and travel)	0,00	-1500,00	0,00	-1734,08
6710 Organisation of General Assembly	0,00	0,00	0,00	0,00
6715 Membership fees with other organisations	-69,93	-300,00	-74,73	0,00
6720 Annual report (print and envoy)	0,00	0,00	0,00	0,00
6725 Other expenses	0,00	0,00	0,00	0,00
6730 Auditing	0,00	0,00	0,00	0,00
60 Business Premises	0,00	0,00	0,00	0,00
Purchases, Maintenance, Repairs	0,00	0,00	0,00	0,00
6100 Purchases, Maintenance, Repairs	0,00	0,00	0,00	0,00
63 Insurances, Fees	0,00	0,00	0,00	-215,39
6900 Depreciation	0,00	0,00	0,00	0,00
700 / 7 Other Finance Costs and Income	-804,13	-545,00	-255,16	-409,36
7000 Bank charges	-383,81	-350,00	0,00	-343,19
7001 Credit Card payment expenses (PayPal)	-209,88	-200,00	-295,18	-150,35
7002 Foreign Currency Exchange loss	-210,44	0,00	0,00	0,00
7010 Bank interest, Income from cash	0,00	5,00	0,00	0,00
7011 Foreign Currency Exchange gain	0,00	0,00	40,02	84,18
85 Extraordinary Result	0,00	0,00	0,00	0,00
8500 Extraordinary Income	0,00	0,00	0,00	0,00
8510 Extraordinary Expenses	0,00	0,00	0,00	0,00
89 Taxes	0,00	0,00	0,00	0,00
ANNUAL FINANCIAL RESULT				
Total loss/profit	17648,63	-2495,00	-5966,27	-3304,76
Total Income	35.020,00	25.905,00	21.191,32	15.650,68
Total Expenses	17.371,37	28.400,00	27.157,59	18.955,44

BALANCE SHEET		31 Dec 2018	31 Dec 2017	31 Dec 2016
1	ASSETS	EUR	EUR	EUR
10	CURRENT ASSETS	31.740,17	14.092,14	12.627,51
100	Cash and equivalents and securities	31.740,17	14.091,14	12.626,51
1000	Pettycash EUR	0,00	0,00	0,00
1001	Pettycash USD	0,00	0,00	0,00
1002	Pettycash CHF	0,00	0,00	0,00
1003	Bank PostFinance CH74 0900 0000 6041 4391 4 (CHF) (no longer existing since 2017)	0,00	-	0,00
1004	Bank PostFinance CH77 0900 0000 9139 3130 5 (EUR)	27.060,41	7.735,60	12.626,51
1006	PayPal account (EUR)	4.679,76	939,27	0,00
1007	PayPal account (CHF)	0,00	0,00	0,00
1008	PayPal Account (USD)	0,00	5.416,27	0,00
1009	Bank Cheques	0,00	0,00	0,00
110	Accounts receivable	0,00	0,00	0,00
1100	Accounts receivable	0,00	0,00	0,00
120	Inventories	0,00	1,00	1,00
1200	Inventories publications	0,00	1,00	1,00
130	Accrued assets	0,00	0,00	0,00
1300	Prepaid assets	0,00	0,00	0,00
14	FIXED ASSETS	0,00	0,00	0,00
140	Financial Assets	0,00	0,00	0,00
1400	Securities (Investments)	0,00	0,00	0,00
TOTAL ASSETS		31.740,17	14.092,14	12.627,51
2	LIABILITIES			EUR
200	Short-term liabilities	0,00	7.430,90	0,00
2000	Creditor	0,00	7.430,90	0,00
230	Accrued liabilities (short-term)	0,00	0,00	0,00
2300	Accrued liabilities (short-term)	0,00	0,00	0,00
280	Association's assets	14.092,14	12.627,51	15.932,27
2800	Association's assets per 1 January	14.092,14	12.627,51	15.932,27
290	Annual financial result	17.648,63	-5.966,27	-3.304,76
2900	Total loss /profit	17.648,63	-5.966,27	-3.304,76
TOTAL LIABILITIES		31.740,77	14.092,14	12.627,51

Jean-Claude Brunner takes the word. He remarks that the IPC should need a reserve of one year of its budget and it would be good to have more institutional members involved. This step could create a more comfortable scenario for the organization. He starts to explain his and Gordon Jones's auditions.

Financial Report of the International Panorama Council of 2017 by Auditors

Gordon L. Jones¹ was appointed to serve as auditor of IPC in September 2015 at the

¹ Dr. Gordon L. Jones is senior military historian and curator at the Atlanta History Center, Atlanta, Georgia, USA. He has been a member of IPC since 2011.

International Panorama Conference in Namur, Belgium. Jean-Claude Brunner² was co-opted to serve as auditor of IPC in September 2018 at the International Panorama Conference in Istanbul, Turkey.

In August 2018, they received the 2017 financial statements from the IPC treasurer. The auditors checked the financial statements independently in their own countries. After reviewing the documents, the auditors wrote this report remotely from Atlanta, Georgia, USA (Gordon L. Jones), and Vienna, Austria (Jean-Claude Brunner), coordinating via email.

The auditors hereby present this report to the General Assembly on the outcome of our audit of the financial statements of the IPC for 2017. After looking at the reports we see that the total assets on 31 December 2017 were 14,092.14 EUR. There was a loss of 5,966.27 EUR. For our analysis, Jones and Brunner verified that all the items in the daybook were matched up with a voucher/receipt document scanned in and collected in an electronic folder supplied by the treasurer. Jones and Brunner also verified that the Financial Statements and Bank Statements (Postfinance, PayPal) for 2017 had corresponding information, and both looked for discrepancies/questions about the monetary activity and financial records.

The auditors recommend the General Assembly to approve the financial statements of the IPC for 2017.

Financial Report of the International Panorama Council of 2018 by Auditors

Gordon L. Jones was appointed to serve as auditor of IPC in September 2015 at the International Panorama Conference in Namur, Belgium. Jean-Claude Brunner was co-opted to serve as auditor of IPC in September 2018 at the International Panorama Conference in Istanbul, Turkey.

In August 2018, they received the 2018 financial statements from the IPC treasurer. The auditors checked the financial statements independently in their own countries. After reviewing the documents, the auditors wrote this report remotely from Atlanta, Georgia, USA (Gordon L. Jones), and Vienna, Austria (Jean-Claude Brunner), coordinating via email.

The auditors hereby present this report to the General Assembly on the outcome of our audit of the financial statements of the IPC for 2018. After looking at the reports we see that the total assets on 31 December 2018 were 31,740.77 EUR. There was a profit of 17,648.63 EUR thanks to an earmarked donation of 22,000 EUR by Patrick Deicher to finance a publication. Without that donation, there would have been a loss of 4,351.37 EUR. For our analysis, Jones and Brunner verified that all the items in the daybook were matched up with a voucher/receipt document scanned in and collected in an electronic folder supplied by the treasurer. Jones and Brunner also verified that the Financial Statements and Bank Statements (Postfinance, PayPal) for 2018 had corresponding information, and both looked for discrepancies/questions about the monetary activity and financial records.

Financial commitments for the book publication in 2019 will make use of a large part of the available IPC funds. There is an increased risk that IPC funds will be too low to cover all

² Jean-Claude Brunner is a business analyst and consultant living in Vienna, Austria. He is treasurer of the Weltmuseum Wien Friends association. He has been a member of IPC since 2018.

expenses in 2019 or 2020. New funds and/or savings on regular budget items are in order to stabilize IPC's finances in 2019.

The auditors recommend the General Assembly to approve the financial statements of the IPC for 2018.

Commentary to the Financial Report of the International Panorama Council of 2017/2018 by Auditors

The generous ear-marked donation of Patrick Deicher has stabilized the financial situation of IPC for the moment. Given that IPC's spending is quite frugal with limited savings potential, the key to financial stability lies in revenue expansion.

The revenue of IPC is generated by membership fees and donations. It is suggested that membership numbers should be monitored and retention activities intensified. The upcoming IPC publication featuring the world's panoramas is an excellent opportunity to encourage each panorama's director and/or curator to become individual members, if not institutional members.

Financial report of the International Panorama Council for 2019 by Auditors

Gordon L. Jones was appointed to serve as an auditor of the IPC in September 2015 at the International Panorama Conference in Namur, Belgium.

In August 2019 Gordon Jones received the 2018 financial statements from the IPC secretariat. Jones has checked the financial statements and documents. He sees that the total assets on 31 December 2018 amounted to 14,092.14 €. There was a loss in 2018 of 5,966.27 €.

Jones verified that all the items in the daybook were matched up with the scanned copies of vouchers and receipts supplied by the secretariat. Jones verified that the Financial Statements and Bank Statements for 2018 had corresponding information, and looked for discrepancies/questions about the monetary activity and financial records.

Jones submits this report remotely from Atlanta, Georgia, U.S.A. via email. He recommends that the General Assembly approve the financial statements of the IPC for 2018.

At the end, Jean-Claude Brunner and Gordon Jones approve the Treasurer's report.

Seth Thompson makes a motion to the auditors Jean-Claude Brunner and Gordon Jones. The General Assembly agrees. Everyone approved.

5. Fiscal discharge of the Executive Board

President Seth Thompson makes a motion. The General Assembly agrees and the Fiscal discharge of the Executive Board is approved by everyone.

6. Elections—At-large Executive Board member

President Seth Thompson presents Dr. Molly Catherine Briggs to the General Assembly. Presents her profile as a Teaching Assistant Professor of Graphic Design and Co-ordinator of Graduate Studies in Graphic Design / University of Illinois at Urbana-Champaign / USA.

Seth Thompson indicates Molly Catherine Briggs to be on the Executive Board.

Melissa Wolfe makes a motion.

The General Assembly agrees with Molly Briggs' indication and she is approved by everyone.

7. Advisory Board member

President Seth Thompson presents the following names:

Existing members

- Sylvia Alting van Geusau (The Netherlands)
- Ruby Carlson (USA)
- Yit Chandaroat (Cambodia)
- Patrick Deicher (Switzerland)
- Dr. Molly Briggs (USA)
- Salih Doğan (Turkey)
- Ji Yunhui (China)

New appointments

- Gabriele Koller (Germany)

President Seth Thompson presents Gabriele Koller to the General Assembly. Presents her profile as Curator of the Museum Panorama Altötting, Germany; Member of the Executive Board of the Foundation Panorama Altötting, Germany; Editor of IPC's *The World of Panoramas: Ten Years of International Panorama Conferences (2003)*, *The Panorama in the Old World and the New (2010)*, and *More Than Meets the Eye: The Magic of the Panorama (2019)*.

The General Assembly agrees and the advisory members are approved by everyone.

8. Election of the auditors

President Seth Thompson presents the following names:

- Gordon Jones (USA)
- Jean-Claude Brunner (Austria)

The General Assembly agrees and the auditors names are approved by everyone.

9. Approval of membership fees for 2020

President Seth Thompson presents the membership fees for 2020:

- Individual members EUR 50
- Student members EUR 25
- Institutional members EUR 1'000
- Supporting members EUR 2'000

The General Assembly agrees and the membership fees are approved by everyone

10. Information on forthcoming conferences

President Seth Thompson presents the dates for the forthcoming conferences:

- **29th IPC conference, Bursa, Turkey at Panorama 1326 Bursa Conquest Museum**

Conference opening:

Wednesday October 14th, 2020.

Dates of conference:

Thursday October 15th &

Friday 16th October, 2020.

Post-conference tour:

Saturday October 17th, 2020.

- **30th IPC conference, New Bedford, USA at New Bedford Whaling Museum**

Conference opening:

Wednesday September 15th, 2021.

Dates of conference:

Thursday September 16th &

Friday 17th September, 2021.

Post-conference tour:

Saturday September 18th, 2021.

President Seth Thompson highlights that the two agreements already been signed by both institutions, Panorama 1326 Bursa Conquest Museum and New Bedford Whaling Museum and the IPC. Seth Thompson also mentions the 31st IPC Conference. It would be in Lëtzebuerg City Museum, Luxembourg, Fall, 2022. The dates will be decided later.

11. Any other business

On behalf of IPC, President Seth Thompson and the General-Secretary Thiago Leitão offer plaques to:

- **Host the 28th International Panorama Council Conference**

Gordon Jones / Atlanta History Center

Gordon Jones receives the plaque and the General Assembly applauds.

New Institutional Members

- **Museum-Panorama The Battle of Borondino / Moscow, Russia**

Irina Gribova receives the Plaque and the General Assembly applauds.

- **Panorama 1326 Bursa Conquest Museum / Bursa, Turkey**

Seth Thompson will deliver the plaques for the Institution after the conference.

- **Panorama 1453 History museum / Istanbul, Turkey**

Seth Thompson will deliver the plaques for the Institution after the conference.

After the plaques are given, Seth Thompson also mentions that would be good for the IPC to have Patrick Deicher as our official represent at the PostFinance, the IPC bank in Switzerland.

The president Seth Thompson highlights the importance of this role. Patrick Deicher would serve as an Ex-Officio Executive Board Member. Patrick's contribution would be to serve as our PostFinance liaison and would have the ability to provide operational support for payments in cases of emergencies. Patrick Deicher would also facilitate written and legal correspondences with PostFinance. This would be his only role on the Executive Board at this time. Seth Thompson mentions that Patrick Deicher was the Former Secretary-General and Treasurer of the IPC and he has the expertise and knowledge to assume this role.

Seth Thompson indicates Patrick Deicher to be IPC liaison at PostFinance.

The General Assembly agrees with Patrick Deicher's indication and he is approved by everyone.

12. Updates from IPC Members

Serdar Murat Gürsel asked a word. He and Bekir Sitki Severoğlu offer official gifts for the President Seth Thompson and for the General-Secretary Thiago Leitão. Both become grateful.

Bekir Sitki Severoğlu delivery a letter from Gaziantep Municipality for the president Seth Thompson inviting IPC participants to visit the *Gaziantep Panorama Müzesi* in 2020, after the 29th IPC conference, Bursa, Turkey. Seth reads the letter (the document is attached). The gentle offer contains to cover the expenses of travel, hotel and meals for IPC participants.

President Seth Thompson, Thiago Leitão, and the General Assembly become very grateful for this generous offer. Seth Thompson promises to analyses and discuss it with *Panorama 1326 Bursa Conquest Museum's* team.

The General Assembly applauds.

13. Adjournment

No adjournments.

The General Assembly is closed at 17:40pm.

The General Assembly Minutes taken by the General-Secretary Thiago Leitão.