

General Assembly

23rd IPC Conference Altötting

Friday 12 September 2014

13:30-14:30h

Kultur+Kongress Forum

Zuccalliplatz 1

84503 Altötting, Germany

Present members: Sylvia Alting van Geusau (Secretary-General), Mimi Colligan, Patrick Deicher (Treasurer), Dominique Hanson, David Hotchkiss, Ralph Hyde, Gordon Jones, Gabriele Koller, Thiago Leitão de Souza, Blagovesta Momchedjikova, Hubert Schlederer, Ernst Storm (President), Paul Storm, Wouter Storm, Gebhard Streicher, Guy Thewes, Sara Velas, Damian Widmer, Ryszard Wójtowicz, Suzanne Wray

Present but not a member of 2014: Molly Briggs, Seth Thompson

Agenda*

1. Opening of the Assembly, possible announcement of additional Agenda items and approval of the Agenda
2. Approval of the Minutes of the General Assembly 2013 in Lucerne, Switzerland
3. Executive Board/President's Report
4. Financial report 2013 and audit statement
5. Discharge for the Executive Board
6. Elections** Elections of Board President, Vice-President, Treasurer and Members and of two Auditors. The Executive Board will convene the names of nominees prior to the elections.
7. Prolongation of the Strategic plan 2013-14 to 2015
8. Approval of membership fees for 2015
9. Information on forthcoming conferences
10. Any Other Business
11. Closing of the Assembly

* Electronic participation in the GA is not being offered.

** The Board has invited members, Individual and representing Institutional members, to run for election

1. Opening of the Assembly, possible announcement of additional Agenda items and approval of the Agenda

At 13:38h is the General Assembly meeting opened by President Ernst Storm.

Ernst Storm has an additional point for the agenda: As discussed in the Executive Board meeting he wants to announce that the membershipfee for individuals will be lowered from 2015.

Next to that he says that the list of attendants only have to be signed by members of IPC. By signing the list without being a member suggest that you are interested to become a member and that we will add you to our membership list.

2. Approval of the Minutes of the General Assembly 2013 in Lucerne, Switzerland

The General Assembly agrees with the minutes that were made in Luzern.

3. Executive Board/President's Report

These are the most important topics that are described in the President's Report:

Year of transition: New Secretary-General

We face changes in the Executive Board: Yadegar Asisi, Ernst Storm, Martin Woolner leaving

New members to the Executive Board: Sara Velas, Guy Thewes, Matthias Thiel nominated

Still having difficulties to get new members -> Please support!

Renewed eNewsletter separated from summary for non-members

Website contains enlarged

International Panorama Conference in Lucerne 2013 and now in Altötting 2014 as one of the most time consuming tasks

There are no further remarks or questions considering the President's report.

4. Financial report 2013 and audit statement

EXPENSE		2013	Budget
Expenses for Projects and Services	EUR	9'461	8'100
Personnel Expenses	EUR	4'516	11'500
Administrative Expenses	EUR	240	1'400
Advertising for the Association	EUR	0	500
Other expenses of the Association	EUR	0	450
Finance Costs	EUR	566	600
Total EXPENSES	EUR	14'782	22'550

INCOME		2013	Budget
Membership fees	EUR	4'213	20'000
Operating Result	EUR	9'638	6'900
Fundraising Income	EUR	2'012	0
Financial Income	EUR	3	25
Total INCOME	EUR	15'866	26'925

ANNUAL FINANCIAL RESULT		2013	Budget
Total Expense		14'782	22'550
Total Income		15'866	26'925
Total LOSS / PROFIT	EUR	1'084	4'375

BALANCE SHEET		2013
Current Assets	EUR	3'398
Fixed Assets	EUR	0
Total Assets	EUR	3'398
Short-term liabilities	EUR	0
Association's assets	EUR	2'314
Annual financial result	EUR	1'084
Total Liabilities	EUR	3'398

Patrick Deicher as the treasurer gives an explanation on the financial report of 2013. He says that we have had a real problem this past year. We haven't received the amount of the total membership fee that we should have get. Therefore we had to lower our budget. Which led to a lower fee for the Secretary General (see the personal expenses).

As you can see is our income (much) lower than we expected it to be. We haven't managed to receive all the fees and we didn't get enough members. This counts for both institutional as individual members.

The fundraising expenses were a support of Ryszard Wójtowicz. We want to thank him very much for the amount of 2000 euro. The General Assembly gives a large applause.

There are no further questions on the financial report and the General Assembly continues.

For 2013 were Gabriele Koller and Sara Velas elected as the auditing committee.

They have written an audit statement in which they advised the General Assembly to approve the financial statements.

Financial report of the International Panorama Council (IPC) of 2013

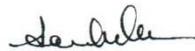
Sara Velas¹ and Gabriele Koller², were appointed to serve as the auditors of the IPC in September 2013 at the International Panorama Conference in Luzern, Switzerland. In April 2014 they got the financial statements from the IPC secretariat. The auditors have checked the financial statements individually in their own countries. Where after they have sent a few minimal questions to the secretary of IPC, Sylvia Alting van Geusau MA . After spending some weeks reviewing all the financial documentation, in July 2014 the auditors have written this report remotely from Los Angeles, California (Sara Velas) and from Bonn, Germany (Gabriele Koller) coordinating via email.

The auditors hereby present this report to the General Assembly on the outcome of our audit of the financial statements of the IPC for 2013. From looking at the reports we see that the total assets at 31 December 2013 were €3397.94. The total profit in 2013 was €1084.04. For our analysis, Sara Velas verified that all items in the daybook were matched up with a voucher/receipt documentation, as listed in the 2013_vouchers.pdf supplied, Gabriele Koller verified that the Financial Statements and Bank Statements for 2013 had corresponding information, and both parties looked for any general discrepancies/questions about the monetary activity and financial records.

We noticed a difference in the income from the International Panorama Conference 2013 (€9305.44) and the expenses for its organization (€9043.26). The organizer of the 2013 conference (Patrick Deicher – also our treasurer) explained that the difference results from the fact that not all conference fees were transferred to him as the local organizer, but that he decided this was not needed and instead left this difference as a contribution/donation to the IPC. (Thank you for this gesture.)

The auditors recommend the General Assembly to approve the financial statements of the IPC for 2013.


Gabriele Koller
15 July 2014


Sara Velas
15 July 2014

¹ Sara Velas, director of the Velaslavasay Panorama Los Angeles, California, United States of America. She has been a member of the IPC since 2005.

² Gabriele Koller MA, panorama historian and curator of the Jerusalem Panorama Crucifixion of Christ, Altoetting, Germany. She has been a member of IPC since it was founded in 1992.

The General Assembly approves the financial statement.

Ernst Storm thanks Gabriele Koller and Sara Velas for their work as the auditing committee and Patrick Deicher for his work as treasurer and for his willingness to use his personal expenses to pay for the 2013 Luzern conference.

The audit committee is discharged.

5. Discharge for the Executive Board

The Executive Board is discharged for the financial and operational year of 2013.

6. Elections Elections of Board President, Vice-President, Treasurer and Members and of two Auditors. The Executive Board will convene the names of nominees prior to the elections.

Left the Board in March 2014

Ass. Prof. Martin Woolner, UK

Now leaving the Board in September 2014

Ernst Storm MSc, Netherlands (President)

Prof. Yadegar Asisi, Germany

Patrick Deicher, Switzerland (his term ends 2014, nominee for re-election)

Staying on the Board

Ryszard Wójtowicz, Poland (his term ends 2015)

Dr. Mimi Colligan, Australia (her term ends 2016)

Dominique Hanson, Belgium (his term ends 2016)

The nominees are:

President (new term -> 2017) Sara Velas, USA

Vice-President (1 more year ->2015) Guy Thewes, Luxemburg

Treasurer (new term -> 2017): Patrick Deicher, Switzerland

Member (1 more year -> 2015): Mathias Thiel, Germany

The General Assembly approves these nominees as the new board members. Now former President Ernst Storm wishes the new board a lot of good luck and introduces Sara Velas as his successor.

The new President Sara Velas thanks that the members having faith in her and says that she is looking forward to work. Along the way since she became a member of IPC she has met many interesting people. As she is born in Panorama City (a suburb of the Los Angeles downtown area) this position couldn't be more suitable. She welcomes all suggestions. (applause)

Concerning the goodbye of Ernst Storm as a president, Patrick Deicher says that the IPC will hand over a present and thank him for his work on a more elaborate scale during dinner time.

As Sara Velas is elected as president, the board proposes to reelect Gabriele Koller and elect Blagovesta Momchedjikova as the new auditing committee. The General Assembly puts its trust in the new auditing committee.

7. Prolongation of the Strategic plan 2013-14 to 2015

The strategic plan was extremely elaborate and we noticed that it was hard to keep us to the plans in the last year. Therefore we decided to keep the plan as it is and see it as the future goals.

- Acquiring members
- Developing the reasons for membership
- Defining the network, products and services offered to members
- Preparing member information in different languages (Chinese?)
- Adding other languages to our website (main pages)
- Producing a flyer 'Panoramas around the world
- Developing a membership campaign
- Setting up committees to expand and activate membership:
 - heritage & research
 - conservation & restoration
 - management & marketing
 - conference publications & Newsletters
 - modern panorama related art & media
- Quarterly Newsletters
- Actualizing Wikipedia and presence in social media
- Enlarging the Webpage: member's area, contemporary interpretations
- Promoting reciprocity Internet connections with other panorama sites
- Establishing contacts with international organizations like ICOM
- Preparing 24th International Panorama Conference, 2015
- Arranging 2015 (Waterloo, Brussels, Luxembourg) and 2016 conference partners and locations
- Building a case for UNESCO World Heritage (Altötting, The Hague, Waterloo)
- Fundraising (in particular for conference publications and special projects)
- Backing the secretariat and building the IPC archives and knowledge center

These are the few things done from this list:

Ryszard Wójtowicz has made a plan considering the restoration working group.

The secretariat sends every three months a newsletter.

The 2015 Waterloo, Namur and Luxembourg is being organised.

From the members there are a few remarks considering the publications:

Thiago Leitão: we must publish not only books but also e-magazines like many associations have. And maybe also from other previous conferences. I offer myself to help in this way to think of how we can do something like this. Next to that I want to suggest that we can do something with Facebook.

Ernst Storm: there will be two publications coming out soon. The 2009 publication of the KLM-MRA Brussels and the 2012 Pleven publication. There still have to be prepared things for Pleven also considering the translation.

PANORAMA

International Panorama Council

Dave Hotchkiss: says that he offers in name of his institution, the University of Plymouth to publish. It is relying on if the speakers want to share their presentations and speeches. So maybe we can use new technologies and new processes. We have to think creatively and in different styles.

Blagovesta Momchedjikova: asks about the Luzern conference publication. She gets the answer of Patrick Deicher that this is not going to happen. Blagovesta Momchedjikova says that we can attract more members if the speakers are promised that they will be published. Nowadays people are also happy with digital publications.

Gabriele Koller: As having be responsible for editing the publications she knows that it is a lot of work. She also realizes that there is a big gap between the latest publication. But maybe it is good to make a selection of good papers that can be combined. Gabriele Koller says that we should think about previous conferences.

Thiago Leitão: Asks Gabriele Koller who will do this selection. On the website you can give all the articles and all the names. This is fair for the participants.

Dominique Hanson: We should look like a scientific and modern organization. But in fact if you come from colloquia there are numerous people that can help. But now we only have one secretary, so these are interesting proposals but we really need someone who can do that. People who can be responsible and especially that they have time is important.

Gabriele Koller: We need good editors, that can read good papers that are written in non-native English. Just to put things on the internet is not just the case. We can take this conference as a new start but we also need to think about the previous ones.

Dave Hotchkiss: Most talks this conference were extremely visual. So that's why we should think of this digital.

Sara Velas: only a quick thing to point out. If we release the papers or powerpoints of the participants visually on the internet we should check the rights.

8. Approval of membership fees for 2015

We have concluded in the board that we won't change the institutional membership but that we will change the individual membershipfee. Which will be 50 euro for individual members and 25 euro for student members.

The board members have discussed that everyone will be in charge of attracting the institutional members. And we ask of everyone present at the General Assembly that they will become an individual member.

Ernst Storm asks: Does the GA agree with the new membershipfees? Yes they do.

Patrick Deicher: Wants to note that also for the 2014 and 2015 budget outlines you can see that we don't have a lot of money. We have taken the number of members that we have and then a 20 percent extra. So it is very important to that people will become a member.

9. Information on forthcoming conferences

Thanks to Dominique Hanson and Guy Thewes we can announce that the next conference will be held in: Waterloo/ Namur / Luxemburg from 9-12 September 2015. Namur University will be our local partner. The Waterloo panorama is not in the situation that it can host us.

10. Any other business

Dave Hotchkiss wants to make one plea: In the blue bags that you have received. The ICCI has an evaluation form and asks people what they think.

11. Closing of the Assembly

This was the final sentence of this General Assembly that now former president Ernst Storm chaired. Ryszard Wójtowicz and Romuald Nowak gave him a present.

The meeting was closed at 14:38h.

Minutes by,

Sylvia Alting van Geusau
Secretary-General